

Appendix 1



Dear

As part of the continuing drive to improve the quality of services for our patients and following public Consultation, on Saturday 16th June 2018 we will undertake a ward relocation.

We will be opening a new ward on the second floor of the Stamford Unit at the Darnton Road area of the Tameside Hospital site. This ward will provide an excellent level of modern accommodation to care for patients who require rehabilitation or intermediate care in order for them to be ready to return home. These patients are currently cared for in the Shire Hill Hospital in Glossop.

By reorganising the wards in this way we can provide more effective patient care by concentrating specialist resources in specific areas. We can also provide a less clinical environment for those patients who no longer require it and whose rehabilitation needs can best be met in a more domestic environment.

We are providing you with this information because it is likely that you will be in the Shire hill hospital as a patient or visitor on one of the wards which will be moving on Saturday 16th June 2018. Whilst we will try to minimise any disruption, inevitably in transferring wards from one location to another, there will be some disturbance to the normal ward routine.

During the process of moving the ward, maintaining patient safety will remain our priority. Ward teams will continue to be focused on providing care to you, while other colleagues will be working alongside the ward team to help with the transfer to the new location. This will include transferring all patients and their belongings safely so please do not be concerned that you will be required to assist in this process.

If you are intending to visit on Saturday 16th June 2018 please be advised that we expect to commence transferring patients from 9-30am onwards. It would be extremely helpful on the day if you were able to delay your visit until the relocation has taken place, therefore visiting the new location at the Tameside Hospital site after 4pm. If this is not possible please could you liaise with the Ward Manager who will be able to discuss in more detail with you.

A map of the Hospital site is attached to this letter to help visitors find their way to the new location (identified as location 33 on the map). The telephone numbers for the Stamford Unit will be different than the current telephone numbers at Shire Hill, the new numbers are **0161 922 5821** for the ward reception and **0161 922 5820** for the ward managers office. You may notice that over the next few days the ward teams will begin to prepare for the moves and we apologise in advance if this results in some areas appearing to have additional storage trolleys/boxes in the ward area. We will ensure that any disruption is kept to a minimum.

If you have any queries or concerns about the ward moves planned then please bring these to the attention of the ward manager.

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